



## Bermuda Public School Profile Summary

### Rationale for Stakeholders

The School Profile is designed to provide a comprehensive review of the logistical functions of schools and the resources they require to support those functions. The information gathered here will provide the SCORE committee with the quantitative and qualitative data required to present comprehensive findings about plausible options for primary school reorganization. *The School Profile is NOT intended to serve as an evaluative tool regarding the effectiveness of the school personnel in delivering its educational programs and should not be approached from this perspective.* As such, all stakeholders are encouraged to be open and forthcoming with information and supporting details about their schools. The SCORE committee is charged with presenting findings that reasonably and accurately represent the unique needs of each school community. This can only be done when the most accurate information available is communicated.

Much of the information required will come from Ministry records. In other cases, information must be gathered through direct communication with school principals, staff members, support staff, and via site visits. The depth of information requested may vary from school to school, based on initial results of the data gathering process. All stakeholders are asked to respect these variances and understand that they are a natural part of the process. Similarly, there may be a need to probe into a matter in more detail than what is initially required by the School Profile. This will be done in open consultation with relevant stakeholders and will only be done in efforts to ensure a complete and accurate representation of the matter. In all considerations, the goal of serving students should remain at the forefront.



SCHOOL PROFILE SUMMARY			
School:			
Address:			
Zone:			
Community/communities served:			
Age of facility:			
Site size:			
Building size:			
Number of stories with teaching spaces:			
Number of buildings/units with teaching spaces/classrooms:			
Current school capacity:			
Historic enrolment (past 5 years)	Year: 2010-2011	Enrolment:	Utilization: %
	Year: 2011-2012	Enrolment:	Utilization: %
	Year: 2012-2013	Enrolment:	Utilization: %
	Year: 2013-2014	Enrolment:	Utilization: %
	Year: 2014-2015	Enrolment:	Utilization: %
Current enrolment (as of Sept. 30 2015)			Utilization: %
Enrolment projection (next 5 years)	Year: 2016-2017	Enrolment:	Utilization: %
	Year: 2017-2018	Enrolment:	Utilization: %
	Year: 2018-2019	Enrolment:	Utilization: %
	Year: 2019-2020	Enrolment:	Utilization: %
	Year: 2020-2021	Enrolment:	Utilization: %
List all other schools in this zone:			
Does this school house a preschool?			
If yes, list preschool enrolment: _____/students _____/staff			



Section 1- STUDENTS			
1.1 Physical Space			
Number of classrooms in the school:			
Does the school have a:			
Main office space?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Visual Arts room?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Music room?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Gymnasium?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Gym storage?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Active Healthy living classroom?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Change rooms?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Technology Education lab?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Library?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Cafeteria/lunch room?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Kitchen?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Guidance office?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Learning Centre?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Resource Room (Learning Support)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Auditorium?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Washrooms? Number of washrooms: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Sick room?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Staff room?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Dual Purpose Rooms?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
If yes, list all spaces and describe use:			
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Designated physical spaces for students with special educational needs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
If yes, list all spaces:			
Does the school site have a:			
Hard surfaced playground?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Play structure(s)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Green space?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤



Sports field(s)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
If yes, please describe:			
Social space?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Parking?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
If yes, how many spaces?			
Student drop-off and pick-up area?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Bus loading zone?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Property to accommodate additions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Describe additional amenities attached to or available to the school (e.g. pool, arena):			

Section 1- STUDENTS			
1.2 Accessibility			
Is the school fully accessible?			
Does the school have:			
Accessible washrooms on every floor?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Elevator(s)/lift devices?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Appropriate ramps?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Automated doors?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Accessible playground?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Accessible stage?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Dedicated disabled parking spaces?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Can special needs vehicles off load in a barrier-free location?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤
Is entrance to the school barrier free?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	①②③④⑤





Section 1- STUDENTS			
1.3 Program Offerings			
	Staff	Active Caseload	Key Improvement Steps (2)
Counseling			
Learning Support			
Music			
Art			
Sports			
Information Technology			
Language			
Autism Program			
Programs for students at risk? <i>Please describe:</i>			
Additional comments:			



Section 1- STUDENTS				
1.3a Support Services				
	Staff	Active Caseload	Teacher/ Student Ratio	Key Improvement Areas
General LS Teachers				
Special Program LS Teachers				
Attached Para Professionals				
General Paraprofessionals				
Speech and Language*				
Physical Therapy*				
Occupational Therapy*				
Visual Therapy*				
Counsellor*				
Psychologist*				
How many students are not on IEP but would benefit significantly from additional monitoring/support?				
Additional comments:				

\*Please indicate the number of external specialists who currently service the school.



*1.3b Extracurricular activities currently offered*

**List intramural sports (House competitions, etc.):**

**List interschool sports:**

Number of teams active this school year? \_\_\_\_\_/male \_\_\_\_\_/female

As close as possible, list number of students who participated in at least one interschool event/team this school year: Male: \_\_\_\_\_ (\_\_\_\_%) Total: \_\_\_\_\_ (\_\_\_\_%)  
Female: \_\_\_\_\_ (\_\_\_\_%)

**List school clubs and activities:**

**Additional Comments:**





<i>1.4 School Staffing</i>				
Does the school have:				
		<b>Number</b>	<b>Studs/Staff</b>	
Principal				
Deputy Principal (Teaching <input type="checkbox"/> )				
Guidance Counselor				
Social Worker				
School Nurse				
Teachers				
Paraprofessionals				
Literacy Coordinator (Lower Primary)				
Literacy Coordinator (Upper Primary)				
Reading Specialist				
Learning Support Teacher				
Educational Therapist				
Educational Therapist's Assistant				
Visual Arts Tchr (Full Time <input type="checkbox"/> ) (Part Time <input type="checkbox"/> )				
Music Teacher (Full Time <input type="checkbox"/> ) (Part Time <input type="checkbox"/> )				
PE Teacher (Male)				
PE Teacher (Female)				
Administrative Assistant				
Custodian				
Mathematics Coordinator				
Science Coordinator				
Social Studies Coordinator				
IT Coordinator				
<i>Class Structure Details</i>				
Grade Level	No. of Teachers	No. of Students	No. of Cohorts	Stds./Tchrs.
P1				
P2				
P3				
P4				
P5				
P6				



<i>1.5 Proximity of the school to students</i>	
What percentage of students are bussed to school?	%
What percentage of students walk to school?	%
What percentage of students are driven to school?	%
To what extent is traffic congestion during peak pick-up and drop-off periods a concern for your school?  <input type="checkbox"/> <i>Minimal</i> , traffic is rarely congested. <input type="checkbox"/> <i>Moderate</i> , traffic is congested on rare occasions. <input type="checkbox"/> <i>Serious</i> , traffic is congested on a regular basis and it sometimes impacts the flow of traffic on the public road. <input type="checkbox"/> <i>Severe</i> , traffic is consistently congested and it regularly impacts the flow of traffic on the public road.	
<i>Additional comments:</i>	



Section 2- Building Condition and Utilization		
2.1 Condition of school building and grounds		
When was the school built?		
Have there been any recent significant renovations or additions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide details and dates:		
What are the current operating costs?	\$	
Please provide a general description of the condition of the building envelope:		
Please provide a general description of the condition of the building systems:		
Please provide a general description of the condition of the building interior:		
Please provide a general description of the condition of the site:		
List capital improvements (if any) completed in the last 5 years:		
<i>MOED Funded:</i>		
<i>Privately Funded:</i>		
Additional comments:		



**2.2 Enrolment, capacity and utilization**

What is the current enrolment of the school?	
What is the projected enrolment in 5 years?	
What is the capacity of the school?	
What is the current utilization rate of the school? (enrolment/capacity)	
What is the projected utilization in 5 years?	

**Room Usage:**

What is the total number of rooms?	
What is the total number of classrooms?	
What is the total number of alternative rooms that can be converted into classrooms?	

Please use the space below to provide information about classroom size, capacity, or condition as needed.

<b>Room</b>	<b>Notes</b>



<b>2.3 Cost to operate the school (for the past three years)</b>			
What is the annual energy consumption?			
	Year 1	Year 2	Year 3
Volume (annually):	kj	kj	kj
Volume (per m <sup>2</sup> )	kj	kj	kj
Cost	\$	\$	\$
What are the maintenance costs for the facility, including the grounds?			
	Year 1	Year 2	Year 3
Cost (annually)	\$	\$	\$
Cost (per student)	\$	\$	\$
Cost (per m <sup>2</sup> )	\$	\$	\$
What are the human resources costs for the school?			
	Year 1	Year 2	Year 3
Cost (annually)	\$	\$	\$
Cost (per student)	\$	\$	\$
What is the total cost for the school?			
	Year 1	Year 2	Year 3
Total cost (annually)			
Total cost per student			
Additional comments:			



Section 3 - COMMUNITY PARTNERSHIPS		
3.1 School as a community partner		
Is the school a partner in other government or community initiatives that use space in the school building or grounds?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide details:		
If the school was not available, what programs would have to relocate?		
Does the community have the facilities and/or capacity to accommodate these programs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
List any significant upgrades to the school in the past five (5) years completed in partnership with the community:		
Please list any private or business sponsorships that have resulted in regular or significant financial contributions to the school over the last two years:		
Additional comments:		



**3.1 School as a community partner**

List the organized community groups which use the school/school grounds:

Group	School facilities used (e.g. gym, library)	Number of hours (per day/week/month/year?)

Does members of the community use the school on an informal basis?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Is there a community centre attached to or within the school building?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Is space in the school building used during school hours for purposes other than delivering the public school program?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, is this arrangement governed by a written agreement?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, please specify:

Additional comments:



**Description of Profile Summary Ratings**

The goal of the rating is to provide a qualitative measure of the overall efficacy in each area as it relates to its function in the school. As such, *each item/program should be considered based on its current level of function and ability to meet the needs of staff and students. The rating MUST NOT reflect or consider the performance of individual staff members.*

①	②	③	④	⑤
<p><b>This is an area for major improvement.</b> Students/staff consistently experience challenges. This function is not well structured, or is insufficient to meet the level of need. Current performance contributes to a poor/negative experience and requires urgent remediation.</p>	<p><b>This is an area for improvement.</b> Students/staff are not well supported by this function or the function performs inconsistently. There is a need for improvement as it contributes to a less than ideal or inconsistent school experience.</p>	<p><b>This is an area of neutral impact.</b> Students/staff are not significantly impacted by this function, or the function performs satisfactorily. In its current state, the function has neither a positive nor negative impact on the school experience.</p>	<p><b>This is an area of strength.</b> Students/staff are well served by this function, or perform well in this area. This function would continue to serve us well in its current state. It has a positive impact on the school experience. It may benefit from improvement.</p>	<p><b>This is an area of excellence.</b> Students/staff are consistently well served by this function, or excel in this area. This function represents a key strength in our building and provides significant value to the school experience. It should continue to be supported.</p>

**Example Rating 1:**  
*Play structures:* ⑤ The school playground was renovated last year and is in excellent condition. We have separate areas that serve the needs of both the upper and lower school children. The surface is fall friendly and both areas have generous sun shades. The expected lifetime of the new equipment is 8-10 years.

**Example Rating 2:**  
*Elevators/Lifts:* ③ Our school does not have an elevator, but this is fine. The ramps are sufficient and there is only one staff member office which has stair access. There is no need for an elevator in our building.

**Example Rating 3:**  
*Washrooms:* ① Our washrooms are in serious need of repair. Technically we have enough washrooms, but 25% of stalls are currently out of order. Our soap dispensers are in disrepair, and the boys’ washroom in the lower school block must be shut off due to water supply issues almost once a month.